Parking Request Form

Parking Services, University of Massachusetts, Amherst

51 Forestry Way | Lot 25, Next to Mullins Center | Amherst, MA 01003-6510 | (413) 545-0065

Account Number

This form is used for Special Requests and Research Requests.

CURRENT INFORMATION:

Name: _____ Date: _____

Street: _____ City: _____

State: _____ ZIP: _____ Phone#: _____

Campus ID#: _____

Check Status:

- ☐ Freshman
- ☐ Sophomore
- ☐ Junior
- ☐ Senior
- ☐ Graduate
- ☐ Post Doc
- ☐ Employee
- ☐ Continuing Ed.
- ☐ Non-Affiliated
- ☐ NENS

Special Request: In order to support more than 15,000 customers who utilize parking facilities daily, the University has adopted uniform regulations designed to provide safe and equitable parking options. To be effective, these regulations must be enforced fairly. Please understand that your circumstances may be unusual and we will review your request for special consideration. You will be contacted by phone or mail when a decision has been rendered. **Parking Services may not be able to grant all Special Requests.**

Request: _____

For late working hours – must provide letter from employer/supervisor confirming schedule.

Office Use Only: ☐ Approved ☐ Denied

Notes: _____

Contacted by: ☐ Phone ☐ Mail Date: _____ Time: _____ Initials: _____

Research Request:

Please check one:

- ☐ Waiting List
- ☐ Payroll Deduction
- ☐ Vehicle Information
- ☐ Permit Questions
- ☐ Citation Payments
- ☐ Double Account
- ☐ Online Problems
- ☐ Other

Brief description of customer's question:

Initials: _____

Research Response:

Initials: _____

Date Completed: _____ Customer contacted by _____ Date: _____